

DATA PROTECTION & PRIVACY ARE ESSENTIAL IN THIS DIGITAL ERA



IMDA & PDPC Approved Training Provider



Eligible Companies can get funded up to 99% SFEC²
Terms & Conditions Apply



Learn to Protect Your Clients & Employees Personal Data,
Get Complied With The PDPA Obligations to Avoid Any
Potential Financial Penalties & The Negative Brand Impact
Due to Accidental Violation



Course Synopsis

The recent amendment to the Personal Data Protection Act (2020) with increased financial penalties and the introduction of new criminal offences among other changes showed Singapore's commitment to protecting personal data and data privacy.

This 3-day course is aimed to provide the course participants with a good overview and understanding of the PDPA, how the Act may be applied to the organisations for compliance. In addition to references to relevant parts of the PDPA, the course content is also largely adapted from the Advisory Guidelines published by the PDPC.



Who Should Take This Course ?

- Compliance Managers and Data Protection Officers
- Human Resource, Admin, IT personnel.
- Sales, Marketing and Business Development Executives/Managers involved in data protection matters
- Customer Service personnel who handle queries, complaints and disputes on the organisation's management of personal data



FUNDAMENTALS OF THE PERSONAL DATA PROTECTION ACT (2020)



Introduction to Personal Data Protection Act (PDPA)



Data Protection Provisions and Do Not Call Provisions



Role of the Data Protection Officer (DPO)



Create An Organisation's Data Inventory Map (DIM) and Identify Possible Areas of Non-Compliance



Managing Data Breaches



Develop a Process for Dispute Resolution



Training and Communications to Staff for Compliance to Data Protection Provisions

LEARNING OUTCOMES

- Identify legislative and regulatory requirements under the PDPA that the organisation has to comply with
- Assess the organisation's internal policies and procedures to ensure compliance
- Assist in the review of the organisation's guidelines/policies for adherence to requirements under the PDPA
- Prepare management report for follow-up action
- Communicate key legislative and regulatory requirements under the PDPA and related management systems to relevant stakeholders to facilitate compliance
- Identify and document areas of non-compliance in business activities
- Assist in the implementation of procedures to ensure adherence to requirements under the PDPA in the day-to-day operations

Fundamentals Of The Personal Data Protection Act (2020)

Physical Class (TGS-2021004066) Virtual Class (TGS-2021004067)

Full Course Fee : \$690.00¹

	Singapore Citizen Below 40 yrs old/PR (All Ages)	Singapore Citizen 40 yrs old & above	SkillsFuture Enterprise Credit	Absentee Payroll
SELF SPONSORED	\$345.00 ¹	\$69.00 ¹	N.A	N.A
SME	All Singapore Citizen/PR - \$69.00 ¹		Eligible companies can enrol for as low as \$6.90 ²	Capped at \$7.50/Hour Claim up to \$172.50 ³
NON-SME	\$345.00 ¹	\$69.00 ¹		

¹All prices exclude 7% GST (\$48.30)

²Companies that are eligible for SkillsFuture Enterprise Credit can cover up to 90% of out-of-pocket expenses (Capped at \$10,000)

³Trainees are eligible for Absentee Payroll, at 80% of basic hourly salary capped at \$7.50 per hour, can claim up to \$172.50